

MINUTES

The Mayor and Council met in regular session on Wednesday, July 13, 2016 at 6:10 p.m. in the meeting room in City Hall.

PRESENT

Kimberly B. Lawson, Mayor
LaVerne Johnson, Council Vice President
Charlotte Scott, Councilwoman
Erik Emely, Councilman
Mark Konapelsky, Councilman
Barbara Ward, Councilwoman
Richard M Pollitt, Jr. City Manager
Mike Tabor, Chief of Police
Dean Bozman, Code Enforcement Officer

Mayor Lawson called the meeting to order with the Lord's Prayer and the Pledge of Allegiance.

APPROVAL OF AGENDA

Council Vice President Scott made a motion to approve the agenda. Motion seconded by Councilman Konapelsky and carried unanimously.

APPROVAL OF MINUTES

Councilwoman Scott made a motion to approve the minutes from the regular meeting of June 22, 2016. Motion seconded by Councilman Konapelsky and carried unanimously.

DEPARTMENT HEAD REPORTS

Chief Mike Tabor reviewed his monthly report highlighting its contents. He noted that security will be heightened at the clam bake this year, with MSP, Sheriff's Department and bomb dogs. He also noted that the City Hall parking lot will be closed in support of the security measure.

Chief Tabor noted that Rota Knott of the Somerset County Local Management Board has awarded the

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Department money from the CAGES grant and also money for new radar equipment.

Councilman Konapelsky made reference to the hiring of 2 part time officers. Chief Tabor advised that the ad had been posted with two applicants from the Sheriff's Department interested in working part-time, but a clarification from the Attorney General's office is needed.

Mayor Lawson noted that the Budget had not been opened for discussion for advertising for the two part-time officers. Councilman Konapelsky advised that this is a priority and needs discussion by the next meeting.

Councilwoman Scott made reference to the Housing Authority cameras noted in the Chief's report. Chief Tabor advised that they were previously centralized at the Housing Authority, but are now at the police department.

Councilwoman Scott inquired about the funding for the cameras.

Councilman Konapelsky advised that they were funded with Hurricane Sandy money from the original Housing Authority grant of \$1M.

Mayor Lawson inquired if there would be clam bake coverage at both gates. Chief Tabor advised that there would be.

Councilwoman Ward made reference to the need for replacement of the One-Way sign on Pine Street which has become dangerous.

Councilman Emely asked that the Chief relay a message of "Thanks" to Officer Hoover for the abandoned vehicle report.

Dean Bozman, Code Enforcement Officer, reviewed his quarterly Code Report. He also reviewed the quarterly report for Public Works and for Public Utilities, for Supt. Dennis Parkinson, who was absent.

Mayor Lawson advised Mr. Bozman to have the summer youth workers work up and down the streets killing weeds.

Mr. Pollitt noted that Mr. Dennis Parkinson had made an electrical repair at the plant for \$126 for a job that a previous quote of \$3,000 had been given for.

Councilman Emely also noted the road behind the small boat harbor has old crab pots and overgrown grass.

Councilwoman Scott commented that Mr. Bozman is always busy.

CITY MANAGER'S REPORT

Mr. Rick Pollitt, City Manager, presented his bi-weekly report. He also made reference to an earlier meeting with the Smith and Tangier Island boat captains, who had agreed to accept an annual \$250 dockage fee at the City Dock for a 5 year term with a renewal of five years permitted at no more than a ten percent fee increase. In return the captains asked that the City strive to provide and better enforce parking regulations at the Depot.

Mr. Pollitt also made reference to the Community Legacy Grant with the application due by 3:00 p.m. this Friday.

Mr. Jason Loar, Davis, Bowen and Friedel, noted that the three wind turbine blades are now on the way to Crisfield to be delivered on Monday, with the hub scheduled for delivery next Friday.

Mr. Loar advised that he would be inquiring about reservation for the rental of the crane required to assemble the wind turbine.

Councilman Emely made reference to the weight of the trucks bringing in the blades and possible damage to the new paving and inquired who would contact the State Highway Administration.

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Mr. Loar advised that it is the freight company's responsibility, but he would contact them.

Councilwoman Scott made reference to the Community Legacy grant application for a spec home, which was recommended by Tracey Gordy and would be overseen by Long Term Recovery. She advised that a low-to-moderate-income resident would have to qualify to purchase the home and the City could take the money from the sale of the home and build another. She commented that this is a small step and hopefully, it will be funded.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Lawson made reference to discussion about the purchase of the vacant Corbin Library. He reviewed a breakdown of the expenses for the building with an approximate annual cost of \$5,000.

Mayor Lawson discussed usage of the library as a community meeting room.

Councilman Konapelsky commented that it is important to hold on to the building and suggested moving the police department there.

Councilwoman Scott commented that there are requirements that this building or some portion of it be used as a library.

Councilman Konapelsky commented that this was just an idea, but the City still needs to hold on to it.

Council Vice President Johnson commented that the City needs to keep it as it is an historic structure.

Councilwoman Ward commented that the library has always been a part of the City and it is a usable building.

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Councilman Emely commented that some gifts the City has received, we wish we didn't get. He advised that it will be an expense of \$5,000 and he would like to see it back on the tax roll.

Mayor Lawson advised that the City would have to look at the additional cost to remodel both meeting rooms. He suggested taking it from the County and then looking at funding.

Council Vice President Johnson commented that the library building is a viable asset.

Councilwoman Scott commented that we need to grow our tax base, but also need pieces of property.

Mayor Lawson thanked the Council for their input.

At this time, Councilwoman Scott made a motion to accept the library building from the County Commissioners. Motion seconded by Council Vice President Johnson and carried 4 to 1. Councilman Emely advised that he is opposed and wants a plan first. He commented that there is no rush to take the library building and start having the expense now.

Mayor Lawson advised that he will come back with a plan before advising the County Commissioners.

EVENT APPLICATION REQUEST

Mayor Lawson made reference to the traffic pattern for the upcoming clam bake. He reviewed the map and advised that the police department, Chamber of Commerce and public works department are working together to maintain safety.

At this time, Councilman Konapelsky made a motion to accept the proposed traffic pattern. Motion seconded by Council Vice President Johnson and carried unanimously.

COUNCIL APPROVAL OF CONCRETE CURB AND SIDEWALK CONSTRUCTION

Mayor Lawson advised that he had obtained some prices from Goldsborough Construction to be

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taken from the balance of Community Legacy sidewalk funds in the amount of \$60,975.

He also advised that there is an additional \$60K left over from street paving available.

Mayor Lawson expanded on plans to get the maximum amount per dollar for sidewalk, gutter or pavement by grinding Chesapeake Avenue from Richardson Avenue to Myrtle Street.

Mayor Lawson reviewed the quotes from Mr. Goldsborough for the projects.

1) Collins Street Section #3 (copy of quote on file) \$2,000

2) 7th Street – Red brick stamped curb and gutter 105 feet by 5 feet wide - \$10,500

3) 2nd Section of Collins Street - \$11,500

4) Front section from Family Dollar \$7,800, swale \$850

Total cost of the project - \$32,650, Community Legacy balance - \$28,000

Mayor Lawson noted new sidewalk is needed on Chesapeake Avenue from Richardson to First Street.

He advised that a running foot of pavement is \$85+. Mayor Lawson also advised that work must be done by August 1st but the sidewalk needs to be done first.

Councilwoman Scott inquired about using Community Legacy funds. Mayor Lawson assured her that they can be used.

Councilwoman Scott commented that we could do the work a section at a time.

Mayor Lawson noted that the sidewalk program in the 80's didn't work.

MAYOR AND COUNCIL Q & A

Councilman Emely made reference to an issue of Debbie White's on Chesapeake Avenue. Mayor Lawson advised that this had been addressed.

Councilman Emely thanked Mr. John Tawes for painting his oil tanks.

Councilman Emely made reference to using the mini excavator for ditches. Mr. Bozman advised that a permit of ingress would be needed.

Councilman Emely advised that he likes the sidewalk idea but also noted that the sidewalk by the snowball stand needs repair.

Councilwoman Ward inquired if the entire side of Chesapeake Avenue would be done. Mayor Lawson advised that from Richardson Avenue on would be too much. He advised that the areas to be left alone have been marked. Council Vice President Johnson inquired which side would be done. Mayor Lawson advised it would be the side where Lloyd Ward resides.

Councilwoman Scott advised she is excited about things that are going on;

- 1) the Yacht Club event this week
- 2) the Crab Place event this Saturday, which is sold out
- 3) the new Crisfield brochure – the American Legion paid for the update/reprint

She noted that there was a good response when they were distributed in Ocean City and there was a three page distribution list.

- 4) the clambake celebrating its 40th consecutive year

Councilman Konapelsky made reference to all of the bad things in the news concerning police departments and advised that he supports the Crisfield Police Department 100%.

Mayor Lawson noted that SHA is working two shifts putting down the brick crosswalks, due to the excessive heat. He urged drivers to slow down and thanked the police department for their assistance.

Mayor Lawson cautioned against parking in the new bicycle lanes and noted that bike traffic has increased greatly.

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Mayor Lawson made reference to reducing the speed limit on Maryland and Richardson from 35mph to 30mph. He advised that low speed vehicles can't be used with speeds greater than 30.

Mayor Lawson advised that drivers need to know that when people are using crosswalks, they must stop.

Councilwoman Scott inquired when and how the 30 mph speed limit would be implemented.

Mayor Lawson advised that a letter must be sent to Donnie Drewer.

Mayor Lawson noted that where paving was done on 4th and Main, there will also be installed brick crosswalks. He also advised that parking stripes will be installed on 7th and Broadway and from St. Paul's church to the Marina.

Mayor Lawson made reference to the flower pots around the City as posted on Facebook and advised that Scott Ward had adopted the two in front of Seamark and Cathy Crockett had adopted the two in front of Goldsborough Marine. He also noted that the kiosk signs were sold out.

Mayor Lawson made reference to the memorial benches under the depot and a green-space design meeting with discussion for more bench locations will be held.

Mayor Lawson also made reference to approaching local restaurants about sponsorship of the green-space through advertisement on two poles to be installed there which would advertise their business, for \$200 each.

Mayor Lawson advised that the City had cleaned and prepped the wind turbine site.

He stated that from 7th Street to the depot looks phenomenal. He also commented that businesses need to keep their store-fronts neat and clean.

Councilman Emely made reference to the upcoming retirement of Donnie Drewer and suggested

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that we send a donation toward the retirement event.

Mayor Lawson made reference to the sidewalk beside the snowball stand, commenting that some people were made to pay for their sidewalks in the 80's and 90's. He advised that Mr. Pollitt has worked out a plan for replacement there and Mr. Tyler, the owner, will pay for a portion of it.

PUBLIC INPUT

No Public Input was offered at this time.

ADJOURNMENT

With no further business for discussion, Councilman Konapelsky made a motion to adjourn, seconded by Council Vice President Johnson and carried unanimously.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Joyce L. Morgan, Clerk-Treasurer

Prepared by Valerie Swift, Secretary