

MINUTES

The Mayor and City Council met in regular session on Wednesday, November 14, 2018 at 6:00 p.m. in the meeting room in City Hall.

PRESENT

Barry Dize, Mayor  
LaVerne Johnson, Council Vice President  
Barbara Ward, Councilwoman  
Nelson Sheppard, Councilman  
Gail Lankford, Councilwoman  
Jimmy Ford, Councilman  
Richard M. Pollitt, Jr. City Manager  
Joyce L. Morgan, Clerk-Treasurer  
Michael Sullivan, City Solicitor

Also in attendance; Valerie Swift, Secretary; Dean Bozman; Code Enforcement Officer; Richard Crumbacker; Billy Gene Swift; Richard Crumbacker; Sue Ranson; Lisa & Dan Nagley.

CALL TO ORDER, LORD'S PRAYER, PLEDGE OF ALLEGIANCE

Mayor Dize called the meeting to order, opening with the Lord's Prayer and the Pledge of Allegiance.

APPROVAL OF MINUTES

REGULAR MEETING 10/24/18 & SPECIAL MEETING 10/29/18

Mayor Dize requested approval of both sets of minutes. Approval so moved by Councilwoman Lankford, seconded by Councilman Sheppard and carried unanimously 5-0.

EAGLE SCOUT PRESENTATION

Councilman Ford presented Eagle Scout Thomas Miller with a Certificate of Appreciation for his dedication to Scouting and earning the rank of Eagle Scout.

APPOINTMENT – BILL BROWN RE: Arts & Entertainment STATE REQUIREMENTS

Mr. Brown appeared before the Mayor and Council and made reference to a State requirement that Real Estate Agents meet with A & E organizations to become familiar with the district. He noted that there would be a meeting in early May of 2019. Mr. Brown noted that there would also be a community yard sale March 29 and 30, as well as a Curb Appeal project in the A & E District for property owners, who must also be the resident, to spruce up the front of their properties. Mr. Brown advised that prizes would be awarded. Mr. Brown asked the Mayor and Council for their physical support.

FIRST PUBLIC INPUT SESSION

Dan Nagley inquired about the Rental Registration Ordinance. Mayor Dize advised that no questions would be answered during public input; as this was for input only.

PUBLIC HEARING

Public Hearing for the second and final reading of an Ordinance amending Chapter 112 (“Zoning”) of the Crisfield City Code by deleting Chapter 112 in its entirety and replacing it with a new Chapter 112 (“Zoning”)

Mr. Sullivan advised that the Public Hearing was advertised in the County Times for the public to offer pros and cons.

Mayor Dize opened the floor for any comments in favor of the Zoning Ordinance. No comments were offered at this time.

Mayor Dize opened the floor for any comments against the Zoning Ordinance. No comments were offered at this time.

Mayor Dize requested that the Public Hearing be adjourned.

Council Vice President Johnson made a motion to close the Public Hearing. Motion seconded by Councilwoman Ward and carried unanimously, 5-0.

CITY MANAGER’S REPORT

Mr. Pollitt reviewed his report, highlighting its contents.

OLD BUSINESS -Second and final reading of Ordinance 681 amending Chapter 112 (“Zoning”) of the Crisfield City Code by deleting Chapter 112 in its entirety and replacing it with a new Chapter 112 (“Zoning”)

At this time, Mr. Sullivan read into the record Ordinance 681. He noted that the Planning Commission had recommended the re-write of the Code and the zoning map, deleting Chapter 112 and replacing it with a new Chapter 112 and exhibit B and Map.

Mr. Sullivan advised that First Reader was done on October 10, 2018, and the Public Hearing and 2<sup>nd</sup> Reader on today’s date of November 14, 2018.

At this time, Councilman Sheppard made a motion to adopt Ordinance 681 for 2<sup>nd</sup> Reader. Motion seconded by Council Vice President Johnson and carried unanimously, 5-0.

Mr. Sullivan also noted that Mr. Peter Johnston will be bringing in a new wall map.

NEW BUSINESS -RENTAL REGISTRATION FEE RESOLUTION #456

At this time, Mr. Sullivan reviewed the Rental Registration Resolution #456, establishing Rental Registration Fees. He noted that the City had limited the fee schedule to one page with the code citation that applies.

After a brief discussion, Councilman Sheppard made a motion to adopt Resolution #456. Motion seconded by Councilwoman Lankford and carried unanimously, 5-0.

BID REVIEW – LIBRARY ROOF

Mr. Pollitt noted that bids were opened on Friday, November 9<sup>th</sup>, and two bids were received from Ken Build, LLC, and from Strategic Consulting Alliances, LLC. Mr. Bozman noted that two options were given; to repair or replace the roof.

Mr. Pollitt reviewed the bids (see power point) and recommended that the modified proposal bid to repair the existing roof, from Ken Build LLC, in the amount of \$19,100, be accepted.

Mayor Dize commented that the library is city owned property and needs a roof, or the building will be ruined; so there is no choice, it must be done.

Councilman Ford inquired if Ken Build is qualified to repair a flat roof. Mr. Bozman advised that he is more than qualified.

Councilman Sheppard advised that he had some questions concerning flat roof work.

Mayor Dize requested a motion that the matter be tabled for the December meeting.  
So moved by Councilman Ford, seconded by Councilwoman Ward and carried unanimously 5-0.

BID REVIEW – SURPLUS PROPERTY

Mr. Pollitt advised that one bid had been received for the surplus property that had been advertised; from Billy Gene Swift, in the amount of \$1,310 and recommended that the bid be accepted.

Councilman Sheppard made a motion to accept the bid for City surplus property, from Billy Gene Swift, in the amount of \$1,310. Motion seconded by Councilwoman Lankford and carried unanimously, 5-0.

REQUEST FOR EDU FROM CHARLES & REGINA GOLDSBOROUGH

Mr. Bozman reviewed the request from Mr. Goldsborough for an EDU (Equivalent Dwelling Unit), for a new home to be constructed at Freely Acres, located in the County.

Mr. Bozman advised that they would be required to pay a \$5,500 fee to the City.

Councilwoman Lankford asked for clarification, and was advised that this was not a request to waive a fee, but for the approval of an EDU for a fee that would be paid by the Goldsboroughs.

Mrs. Morgan advised that Mr. Goldsborough would notify the County of the EDU approval by the City.

After further discussion, Council Vice President Johnson made a motion to approve the request from Mr. & Mrs. Goldsborough for an EDU. Motion seconded by Councilman Sheppard and carried unanimously, 5-0.

FINAL PUBLIC INPUT SESSION

Mayor Dize noted that questions are not answered in Public Input sessions.

MAYOR AND CITY COUNCIL COMMENTS

Councilwoman Lankford thanked Mr. Bill Brown for the Curb Appeal project.

Councilman Sheppard thanked Billy Gene Swift for his bid on the surplus property. He also thanked Mr. Bill Brown for the Curb Appeal project.

Council Vice President Johnson advised that she would work with Mr. Brown concerning the Curb Appeal project.

Councilwoman Ward commented that the Curb Appeal project would be good for the City.

Councilman Ford had no comments.

Council Vice President Johnson also offered congratulations to Eagle Scout Thomas Miller.

Mayor Dize made reference to Public Input and advised that only statements can be made due to time constraints, but that questions can be addressed by calling City Hall.

Mayor Dize advised that he had appointed Karen Lawson to fill the 11/1/18 vacancy on the Housing Authority Board.

Mayor Dize recognized the late Mayor Brent Taylor of North Ogden, Utah, who was recently killed by a soldier he was training. He also thanked all Veterans for their service.

Mayor Dize noted that Mayor Taylor had urged people to get out and vote.

MOTION TO ADJOURN INTO CLOSED SESSION

Councilwoman Lankford made a motion to adjourn into closed session as per Subsections 3-305(b)(7) & (8) of the annotated code of the State of Maryland. Motion seconded by Councilman Sheppard and carried unanimously, 5-0.

Respectfully submitted,

Joyce L. Morgan, Clerk-Treasurer

Prepared by Valerie Swift, Secretary