

MINUTES

The Mayor and City Council met in regular session on Wednesday, October 25, 2017 at 6:00 p.m. in meeting room in City Hall.

PRESENT

Kimberly B. Lawson, Mayor  
Charlotte Scott, Councilwoman  
Erik Emely, Councilman  
Barbara Ward, Councilwoman  
Richard M. Pollitt, Jr. City Manager  
Joyce L. Morgan, Clerk-Treasurer  
Michael Sullivan, City Solicitor

Absent due to illness; Council Vice President LaVerne Johnson; Councilman Mark Konapelsky, out of town for training.

Also in attendance; Valerie Swift, Secretary (see sign-in sheet for others in attendance)

CALL TO ORDER BY MAYOR LAWSON

Mayor Lawson called the meeting to order, opening with the Lord's Prayer and the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilman Emely noted that the group from Handys would be here to accept their Certificate of Appreciation at the November 8, 2017 meeting instead of this meeting.

Mayor Lawson also noted that he would be withdrawing his presentation of photos from this agenda and would be presenting them at the November 8, 2017 meeting.

At this time, Councilman Emely made a motion to approve the agenda for this evening's meeting with amendments. Motion seconded by Councilwoman Scott and carried unanimously 3-0.

APPROVAL OF MINUTES FROM MEETINGS OF 9/27/17 & 10/11/17

MC102517

As both Council Vice President Johnson and Councilman Konapelsky were absent, Councilman Emely made a motion that approval be deferred until the next meeting. Motion seconded by Councilwoman Scott and carried 3-0.

PUBLIC HEARING – USDA RURAL DEVELOPMENT APPLICATION

Mr. Pollitt noted that Mrs. Jennifer Merritt had done the work on this grant project and a public hearing is part of the application process.

Ms. Merritt advised that the application is for funding to correct the issues with sewer overflows and infiltration and inflow. Mrs. Merritt reviewed the power point slides and budget.

Mr. Tim Howlett inquired if this is also for the Old State Road pipe failure issue. Mrs. Merritt advised that it is only for sewer.

Mayor Lawson asked for any comments either for or against the USDA application. There were none.

Mayor Lawson advised that the Council will make a decision when funds come in.

The Public Hearing adjourned at 6:10 p.m.

PRESENTATIONS

Mayor Lawson presented Sherwin-Williams plant manager, Todd Fox, with a Certificate of Appreciation in recognition of their 50<sup>th</sup> anniversary in Crisfield .

Mayor Lawson noted that Rubberset was the former His-Nibs factory many years ago.

Buddy Ward, Kenny Walston, and Gary Kitching, on behalf of the Chamber of Commerce, presented Chief Tabor with a \$500 check for the Police Department's help with the Boat Docking contest and other events.

VISITATION

MC102517

Michael L. Maiocco, BMC, USCG, appeared before the Mayor and Council and introduced himself as a point of contact. He briefed on various activities being conducted in the area by the Coast Guard. Mayor Lawson inquired how many personnel were stationed in Crisfield. BMC Maiocco advised that there were 35 to 40 people. He also noted that the Coast Guard had downsized the amount of buoys on the Pocomoke River from 20 to 11.

#### FIRST PUBLIC INPUT SESSION

Kim Hopkins advised that Long Term Recovery in conjunction with Sherwin Williams would like to do a community beautification project of power washing sidewalks and cleaning street light post bases on Main Street and painting them. The Mayor and Council concurred to the power washing now but asked that painting be postponed until Spring.

#### CITY MANAGER'S REPORT

Mr. Pollitt reviewed his bi-weekly report, highlighting its contents.

#### DEPARTMENT HEADS REPORTS

Chief Tabor made reference to a meeting tomorrow with Wes Garner concerning the recent homicide.

Chief Tabor made reference to the recent pan-handling issue and advised that there is no state law; the police department can ask them to move along, but there is no enforcement.

Councilman Emely asked about Mr. Parkinson not being present and advised that he had questions for him. He asked that Mr. Pollitt be advised if a department head will not be coming.

Mr. Dean Bozman noted he is getting bids for the Walking Trail.

Mr. Pollitt also noted that Council Vice President Johnson is absent due to illness and Councilman Konapelsky is across the bridge for his job.

MC102517

Mrs. Morgan noted that the annual audit was completed today and the report will be given in either November or December.

UNFINISHED BUSINESS

REVIEW OF ARTS COUNCIL LEASE

Councilman Emely commented that he has been against taking on the library from day one.

He made reference to the lease stating that the City is responsible for the roof on the building.

Mr. Sullivan noted that the city does not have to be responsible for the roof; but it is commonplace in leases that the landlord is responsible.

Councilman Emely commented that we can't fix the roof on the old Charter building and we own that as well.

Councilwoman Scott inquired if this was discussed. Mayor Lawson advised that it was discussed, and the owner is expecting to not be responsible for the roof.

During further discussion, Mayor Lawson suggested holding approval until there is a full council present.

Councilwoman Scott commented that she feels the Arts Council will not be a weak tenant, but would also like to negotiate the roof.

Councilman Emely advised that he would like to see the lease be \$100 a month instead of \$1.00.

He also reminded that the Masons had been looking for a place and made reference to sharing the building.

Mayor Lawson noted that he asked for permission to negotiate with the Arts Council in August and was given the ok.

MC102517

Mr. Sullivan advised the Council to email the Mayor, Mr. Pollitt, or Mrs. Swift any changes that they want in the lease and he will make the changes.

Councilwoman Scott reiterated negotiating the roof, the amount of the lease, and sharing the building.

UPDATE SCOPE OF WORK – RENTAL INSPECTIONS

Mr. Bozman advised that he had no update.

OPENING OF BIDS FOR THE HAMMOCK POINTE PAVING PROJECT

Mr. Pollitt opened and read aloud the two bids received;

1) Bozman Pavings - \$73,644 – Hammock Pointe, \$14, 355 – Island View = \$87,999

2) Chesapeake Paving - \$76,300 – Hammock Pointe, \$11,275 – Island View = \$87,575

Mayor Lawson noted that the paving would have to be done 14 days after the concrete work is done.

Mr. Bozman noted that only one concrete bid was received, in the amount of \$5,600.

At this time, Councilman Emely made a motion to go with the low bidder. Motion seconded by Councilwoman Ward and carried unanimously 3-0.

Councilwoman Scott advised expediting the curb and gutter.

Mayor Lawson thanked Mr. Crumbacker for not printing the bid amounts at the last meeting.

Mr. Bozman advised that he would also check with the low bidder about starting the paving in on area now.

Councilwoman Scott also presented a note from Buddy Carson that when the concrete work for curb and guttering begins, he would like to schedule his own curb and guttering.

Mr. Bozman advised that he is waiting for one more price.

MC102517

Mr. Pollitt advised that the cost falls under budget for the job.

At this time, Councilman Emely made a motion that if the other concrete price does not come in, Mr. Bozman call by 4:00 p.m. on Monday for the concrete pour. Motion seconded by second by Councilwoman Ward and carried unanimously.

#### NEW BUSINESS

#### NOVEMBER AND DECEMBER MEETING SCHEDULE

Mayor Lawson made reference to holding one regular meeting in November on Wed. November 8<sup>th</sup>.

Approval so moved to hold one regular meeting on November 8, 2017. Motion seconded by Councilwoman Ward and carried unanimously 3-0.

Councilman Emely made a motion that one meeting be held in December on December 13, 2017.

Motion seconded by Councilwoman Ward and carried unanimously.

It was also determined that a special meeting could be held if necessary.

#### EVENT APPLICATION

Councilman Emely advised that there will be a Prayer Walk sponsored by local churches concerning the opiate addiction issue on Sunday, October 29<sup>th</sup> from the Fire Hall to the Depot and back. He noted that SHA would be blocking off the slow lane of traffic. Approval so moved by Councilman Emely, seconded by Councilwoman Scott, and carried unanimously 3-0.

#### MAYOR AND COUNCIL COMMENTS

Councilman Emely made reference to curbing at Heron Way. Mayor Lawson advised that there is Highway User money left, just need to get prices on what we want to do.

Councilman Emely made reference to the meeting with the Housing Authority. Mayor Lawson advised

him to speak to Mr. Pollitt.

Councilman Emely inquired about activity at the Armory. Mr. Bozman advised that there is none at this time. Mr. Pollitt advised that there is a new lease agreement. Mr. Bozman also advised that they will have a winter program.

Councilman Emely also noted that the trees that are being cut down in Marion are not for the bike trail.

Councilwoman Ward advised that she had no comments or discussion.

Councilwoman Scott commented that during the meeting with Mr. Dorman, Mayor Lawson noted that the Smith Island Baking Company had gotten a grant. She advised that she found out this was a loan and noted that the Crab Place had also gotten a loan. Councilwoman Scott advised that she knows of no grants for businesses, other than Rubberset. She also advised that she had spoken to Mr. Spangler who advised that they had gotten \$1.4M from the State as a grant and put in \$50M themselves.

Mayor Lawson advised that he had no comments or discussion.

#### FINAL PUBLIC INPUT SESSION

Larry Thomas, of the Farm Bureau reviewed manure requirement statistics and noted that there is not enough manure for farm fields. He stated that there is no project in operation that turns manure into fuel and advised that he was told by MDA that there was no grant for a project in Crisfield.

He advised that he is concerned with the trucks picking up soil contamination and carrying it back to poultry farms. He stated that he feels there needs to be more discussion before a decision is made

He also made reference to stormwater run-offs and contaminants by trucks on roads, carrying in to

MC102517

crab houses.

Charles Laird, a poultry producer with two sites on Jacksonville Road, commented that as a producer, it is 5-9 years before his manure is removed. He advised that it is filled and dried over and over again.

Mr. Laird stated that there is a shortage of manure product and feels that the City will be stuck with a business that won't be successful.

Steve Flaherty commented that he has no opposition to recycling agriculture energy, his only objection is the location, as this project is against the concept of Crisfield. He advised the Mayor and Council to visit a plant in West Columbia S. C., which has turned out to be a big headache.

John Somers commented about the noise that will be created with the generators and the need for a berm.

MOTION TO ADJOURN

There being no further business for discussion, Councilman Emely made a motion to adjourn, seconded by Councilwoman Ward, and carried unanimously. Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Joyce L. Morgan, Clerk-Treasurer

Prepared by Valerie Swift, Secretary