

MINUTES

The Mayor and City Council met in regular session on Wednesday, December 12, 2018 at 6:00 p.m. in the meeting room in City Hall.

PRESENT

Barry Dize, Mayor

LaVerne Johnson, Council Vice President

Barbara Ward, Councilwoman (arrived 6:20 p.m.)

Nelson Sheppard, Councilman

Gail Lankford, Councilwoman

Jimmy Ford, Councilwoman

Richard M. Pollitt, Jr. City Manager

Joyce L. Morgan, Clerk-Treasurer

Michael Sullivan, City Solicitor (arrived 6:20 p.m.)

Also in attendance; Valerie Swift, Secretary; Richard Crumbacker; Donnie Drewer; and Chief of Police, Mike Tabor; and members and staff of the Crisfield Police Department.

CALL TO ORDER BY MAYOR DIZE, OPENING PRAYER, PLEDGE OF ALLEGIANCE

Mayor Dize called the meeting to order, opening with the Lord's Prayer and the Pledge of Allegiance.

ADOPTION OF MINUTES

Council Vice President Johnson made a motion to approve the minutes from the Regular and Closed Meetings of November 14, 2018. Motion seconded by Councilman Ford and carried unanimously.

FIRST PUBLIC INPUT SESSION

No public input was offered at this session.

CHIEF TABOR AND CPL. MARK HOOVER PROMOTION TO SERGEANT

At this time, Chief Tabor promoted Cpl. Mark Hoover to the rank of Sergeant. Chief Tabor noted that Sgt. Hoover works hard and is very dedicated to the City of Crisfield.

CHIEF TABOR AND RICK POLLITT, CITY MANAGER – BLUE LIGHT RECOGNITION

Mr. Pollitt noted that the Blue Light Project for Fallen Police Officers was started in 1988. He noted that City Hall has blue candles in their windows and encouraged others to participate. Mr. Pollitt presented Chief Tabor with a blue window candle to commemorate the project.

ANNUAL AUDIT REPORT – ANDY HAYNIE & ALYSSA REVELL

Mr. Haynie reviewed and summarized the City's annual audit report, highlighting several areas of the report. He noted that the City had received an Unmodified Opinion, which is the highest that can be given, meaning that there were no issues or problems. Mr. Haynie also noted that tax bills went out earlier due to transferring to the Edmunds System, therefore revenue came in sooner.

Mayor Dize commented that the City has been blessed to Have Mrs. Morgan as Treasurer for 37 years with the assurance that there is never any need to be concerned about the City's finances.

Mr. Sullivan made reference to the revenue not captured as the Constant Yield was not maintained. Mr. Haynie noted that it was less than \$100K. He also advised that everyone maintains a Constant Yield rate. Mr. Sullivan advised that the purpose of the Constant Yield rate is to maintain revenue.

DONNIE DREWER, VICE PRESIDENT GCAC – RE: REQUEST FOR CITY CONTRIBUTION TO WBOC WEATHER CAMERA

Mr. Donnie Drewer appeared before the Mayor and City Council to request a financial contribution from the City to help with funding of the WBOC Weather camera. He noted that there is a 2 year contract ending in July 2019 and advised that monthly spots have been sold to different businesses/organizations at a cost of \$1500 per month. Mr. Drewer asked if the City could sponsor two months at a cost of \$3,000 till July.

Following further brief discussion, Mayor Dize advised Mr. Drewer that the request would be taken under advisement.

CITY MANAGER'S REPORT

Mr. Pollitt reviewed and highlighted his report for the Month of December, 2018.

OLD BUSINESS

LIBRARY ROOF REPAIRS

Mr. Pollitt noted that since the last meeting, it has been recommended that the two bids that were received be rejected, and that City staff be allowed to negotiate with contractors directly.

At this time, Councilman Sheppard made a motion to reject the two bids that had been received for the Corbin Library roof repairs and have Mr. Bozman, Code Enforcement Officer, contact other contractors with revised specifications. Motion seconded by Councilwoman Lankford and carried 4-0 (Council Vice President Johnson – out of meeting briefly)

ASSIGNMENT OPTION – CARVEL HALL

Mr. Sullivan reviewed the Assignment Option for Carvel Hall, in which Spangler Strategic Advisors LLC, is transferring assignment to Bright Spot, LLC. He suggested a motion to approve assignment and assumption. Approval so moved by Councilwoman Lankford, seconded by Councilman Sheppard and carried unanimously 4-0.

EMERGENCY ORDINANCE 682 CORRECTED ZONING MAP

Councilwoman Lankford made a motion to adopt as an Emergency Ordinance, Ordinance 682, Correcting the Zoning Map. Motion seconded by Councilman Sheppard and carried unanimously 5-0. (Council Vice President Johnson back in at 7:00 p.m.)

At this time, Mr. Sullivan read the Ordinance into the Record.

Following an earlier presentation regarding the 2019 FEMA Grant Application, from Circuit Rider, Jennifer Merritt; Councilwoman Gail Lankford made a motion to acknowledge the financial commitment and authorize the submission of the 2019 grant application to FEMA for the tide gates, tidal pump stations and ditch cleaning. Motion seconded by Councilman Nelson Sheppard and carried unanimously, 5-0.

The amount agreed to, shown on the PowerPoint and provided in packets to the Mayor and Council was:

- Tide gates \$40,250 [10% grant match]
- Stormwater pumping \$88,945 [10% grant match]

- Culvert at Norris Harbor \$8,752 [10% grant match]
- Ditch maintenance \$68,543
- Annual maintenance \$22,500
- Total = \$228,990

FINAL SESSION OF PUBLIC INPUT

No public input was offered at this session.

MAYOR AND CITY COUNCIL COMMENTS

Councilman Ford – nothing

Councilwoman Ward – nothing

Council Vice President Johnson apologized for leaving earlier, as she had a Christmas Concert to attend that her grandchild was participating in. She wished everyone a Merry Christmas.

Councilman Sheppard wished everyone a Merry Christmas. He also asked Mr. Pollitt to report on the GCAC meetings he attends. Mr. Pollitt advised that he serves as the City liaison, and will review his notes from the last meeting and prepare a report.

Councilwoman Lankford thanked everyone for coming to the meeting. She also wished everyone a Merry Christmas.

Mr. Pollitt also noted that Senator Elect Mary Beth Carrozza had spoken with GCAC.

Mayor Dize thanked Erik Emely and others involved for a great Christmas Parade. He noted that the change of route was good and the decorations were great. Councilman Sheppard commented that next year they should use the bright SHA lights for the Judges Stand.

Mayor Dize wished everyone a Merry Christmas, adding that he will see them in January.

Mayor Dize made reference to a change in a Housing Authority Board appointment. He advised that April Sneade is out and Matt Sneade is in, for a five year term. He explained that Mrs. Snead works part-time for the City, and HUD requirements don't permit City employees to serve on the Housing Authority Board.

MOTION TO ADJOURN

There being no further business for discussion, Council Vice President Johnson made a motion to adjourn, seconded by Councilwoman Lankford and carried unanimously, 5-0.

Meeting adjourned at 7:08 p.m.

Respectfully submitted,

Joyce L. Morgan, Clerk-Treasurer

Prepared by Valerie Swift, Secretary